

ArtsFest 2019

Art Alley is looking for artists & crafters who create handmade, original work to join us for this year's ArtsFest event in downtown Hanover!

This event is held outdoors & each participant will be provided with an empty 10' x 10' space in Center Square. Participants are required to bring everything else that is needed for set up & display (including tents, tables and chairs – as they will NOT be provided).

We will be communicating with you via email only. Check your emails (and spam folder) regularly for updates.

Location: Downtown Hanover – Parking area quadrants, Center Square

Date: Saturday, September 14, 9am-4pm

Vendor Booth Fee: \$50

Inside Rain Location TBD

Name: _____ **Phone:** _____

Business: _____ **PA Sales Tax #:** _____

Address: _____

City: _____ **State:** _____ **Zip:** _____

EMAIL: _____

\$ _____ **AMOUNT ENCLOSED IN FULL.** Please send to ArtsFest, c/o Main Street Hanover, 146 Carlisle Street, Hanover, PA 17331. (717) 637-6130x101

Check made payable to Main Street Hanover, Inc.

Please charge my credit card. Visa/MasterCard accepted.

Credit card #: _____ Expiration date: _____ CCV: _____

Signature: _____ Date: _____

For cash payments, please deliver in person to the Main Street Hanover office (146 Carlisle St., Hanover, PA)

About Your Work - Information about your work may appear in your Artist listing.

Describe Your Work (circle all that apply):

Candles/Soaps Clothing/Textiles/Accessories Costumes/Masks Home/Health & Beauty Jewelry
Mixed Media/Art Objects Paintings/Prints/Drawings Photography Pottery Other Art

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Brief Description of Your Work:

I hereby agree to indemnify and hold harmless Main Street Hanover, Inc. from and against any and all claims arising out of my use of the space contracted. I further agree that Main Street Hanover, Inc. is not responsible for any loss or damage to my property. I also agree to abide by the Rules and Regulations of the Event, and acknowledge receipt of a copy thereof. I understand that Main Street Hanover, Inc. reserves the right to deny registration or remove any items or vendors it deems not in compliance with those regulations.

Print Name _____ Signature _____
Date _____

2019 VENDOR RULES & REGULATIONS

Vendors are expected to abide by the Event Rules and Regulations and cooperate with all staff and volunteers. Unprofessional conduct or abusive language by vendors towards staff, other vendors or attendees of the event will be cause for possible exclusion from future event, or, if flagrant enough, immediate expulsion.

1. ArtsFest will be held September 14. In the event of a serious weather occurrence we will cancel the event or move the event to an indoor location. The event organizers are not responsible for any loss or damage
2. Vendors may arrive for set up no earlier than 7:30 a.m. Vendors must unload, move vehicles and then set-up. After unloading, vendors must park vehicles in the nearby parking areas (alleys may NOT be blocked by vendor vehicles and will be ticketed and/or towed, at the owner's expense, if they are). Vendors MUST set up in the booth assigned. The booth must remain opened for the duration of the event. Hours are 9 a.m. to 4 p.m.
3. Vendors are responsible to apply for a sales tax license, if applicable. Contact the PA Department of Revenue, 717-787-8201 or visit <http://www.doreservices.state.pa.us/BusinessTax/PA100/FormatSelection.htm>. ALL LICENSES MUST BE CURRENT AND CLEARED THROUGH THE DEPARTMENT OF REVENUE PRIOR TO September 1, 2018. FAILURE TO DO SO WILL RESULT IN BEING CANCELLED FROM THE EVENT WITH NO REFUND. IT IS AGAINST THE LAW TO USE ANYONE ELSE'S LICENSE. Licenses must be prominently displayed at the Festival.
4. Vendor spaces are exactly 10' x 10'. Vendors extending beyond their space will be asked to move merchandise within the booth confines.
5. Vendors will not have access to electric.
6. Vendors must provide own tent, tables, chairs, etc.

***Please remember to prominently display your PA Sales Tax License**

Any questions please contact – Justine Trucksess, Main Street Hanover – 717-637-6130x101 or jtrucksess@mainstreethanover.org