

ArtsFest 2018

Art Alley and Main Street Hanover, are looking for artists & crafters who create handmade, original work to join us for the first ArtsFest event in downtown Hanover!

This new event is held outdoors & each participant will be provided with an empty 10' x 10' space. Participants are required to bring everything else that is needed for set up & display (including tents, tables and chairs – as they will NOT be provided).

We will be communicating with you via email only. Check your emails (and spam folder) regularly for updates.

Location: Downtown Hanover – Parking area quadrants

Date: Saturday, September 8, 9am-4pm

Vendor Booth Fee: \$50

Shine-only event – in case of serious weather, we will cancel the event with no rain date.

Name: _____ **Phone:** _____

Business: _____ **PA Sales Tax #:** _____

Address: _____

City: _____ **State:** _____ **Zip:** _____

EMAIL: _____

\$_____ AMOUNT ENCLOSED IN FULL. Please send to ArtsFest, c/o Main Street Hanover, 146 Carlisle Street, Hanover, PA 17331. (717) 637-6130x101

Check made payable to Main Street Hanover, Inc.

Please charge my credit card. Visa/MasterCard accepted.

Credit card #: _____ Expiration date: _____ CCV: _____

Signature: _____ Date: _____

For cash payments, please deliver in person to the Main Street Hanover office (146 Carlisle St., Hanover, PA)

About Your Work - Information about your work may appear in your Artist listing.

Describe Your Work:

- Candles/Soaps Clothing/Textiles/Accessories Costumes/Masks Home/Health & Beauty Jewelry
- Mixed Media/Art Objects Paintings/Prints/Drawings Photography Pottery Other Art

Brief Description of Your Work:

I hereby agree to indemnify and hold harmless Main Street Hanover, Inc., the Hanover Area Chamber of Commerce and the Borough of Hanover from and against any and all claims arising out of my use of the space contracted. I further agree that Main Street Hanover and the Borough of Hanover are not responsible for any loss or damage to my property. I also agree to abide by the Rules and Regulations of the Festival, and acknowledge receipt of a copy thereof. I understand that Main Street Hanover reserves the right to deny registration or remove any items or vendors it deems not in compliance with those regulations.

Print Name _____ Signature _____ Date _____

2018 VENDOR RULES & REGULATIONS

Vendors are expected to abide by the Event Rules and Regulations and cooperate with all staff and volunteers. Unprofessional conduct or abusive language by vendors towards staff, other vendors or attendees of the event will be cause for possible exclusion from future event, or, if flagrant enough, immediate expulsion.

1. ArtsFest will be held September 8. In the event of a serious weather occurrence we will cancel the event. The event organizers are not responsible for any loss or damage
2. Vendors may arrive for set up no earlier than 7:30 a.m. Vendors must unload, move vehicles and then set-up. After unloading, vendors must park vehicles in assigned parking area (alleys may NOT be blocked by vendor vehicles and will be ticketed and/or towed, at the owner's expense, if they are). Vendors MUST set up in the booth assigned. The booth must remain opened for the duration of the show. Hours are 9 a.m. to 4 p.m.
3. Vendors are responsible to apply for a sales tax license, if applicable. Contact the PA Department of Revenue, 717-787-8201 or visit <http://www.doreservices.state.pa.us/BusinessTax/PA100/FormatSelection.htm>. ALL LICENSES MUST BE CURRENT AND CLEARED THROUGH THE DEPARTMENT OF REVENUE PRIOR TO September 1, 2018. FAILURE TO DO SO WILL RESULT IN BEING CANCELLED FROM THE EVENT WITH NO REFUND. IT IS AGAINST THE LAW TO USE ANYONE ELSE'S LICENSE. Licenses must be prominently displayed at the Festival.
4. Leased spaces are exactly 10' x 10'. Vendors extending beyond their space will be asked to move merchandise within the booth confines.
5. Vendors may have access to electric but must specify their needs prior to the event to ensure it's availability.
6. Vendors must provide own tent, tables, chairs, etc.

***Please remember to prominently display your PA Sales Tax License**

Any questions please contact – Justine Trucksess, Main Street Hanover – 717-637-6130x101 or jtrucksess@yceapa.org